

UNION JURISDICTIONS ST. LOUIS AREA

To assist you in planning your participation in the upcoming exhibition, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. To help you understand jurisdiction that the various unions have, we ask that you read the following:

DECORATORS UNION

Members of this union claim jurisdiction over all set-up and dismantling of exhibits. *In connection with Exhibits and Displays in booths no larger than 300 net square feet, exhibitors or full time Company Representatives only, may install and dismantle exhibits and displays by hand, without power tools. In booths no larger than 300 net square feet, exhibitors or full time Company Representatives only, may hang signs or graphics. Non-Union exhibit appointed contractor employees and non-union temporary labor are excluded from working in booths.*

TEAMSTERS UNION

Members of this union claim jurisdiction on the operation of all material handling equipment, all unloading and reloading, and handling of empty containers. An exhibitor may move material from their privately owned passenger vehicle with the use of a two-wheel handcart. (See *Letter of Understanding Regarding Privately Owned Vehicles--POV*)

TIPPING

Freeman requests that exhibitors do not tip Freeman employees. This applies to all employees. Any request for such should be brought to the attention of a Freeman representative at the service desk, or correspondence may be directed to the attention of the General Manager at the Chicago office address.

NOTE TO ALL EXHIBITORS

Personnel of Freeman cannot lend material handling equipment or tools to exhibitors.

LETTER OF UNDERSTANDING REGARDING PRIVATELY OWNED VEHICLE UNLOADING

This is a Letter of Understanding regarding privately owned vehicle unloading. In order to qualify for this value-added feature, the following guidelines apply:

- Ground level unloading
- Car or passenger van
- No rental trucks or contract carriers
- No pallet jacks or motorized equipment to be used in the unloading process
- Two (2) full-time employees may handle the movement of material, not hired day labor or display house personnel
- Two (2) wheel handcarts are allowed
- A person to remain with keys at the vehicle while the unloading is taking place
- Exhibitor name and booth number clearly displayed in dashboard window
- Any damaged caused by your unloading or movement of the material will be at your own cost
- A twenty-minute time frame will be allowed at the designated POV door. No set-up is allowed while unloading
- The time frame will be determined by demand and may require scheduling by the contractor and the show organizer. One (1) Teamster employee will be assigned to manage and monitor the POV process.

If the above CANNOT be met, the official show contractor will handle the company's drayage.