



CERTIFICATION PROGRAMS

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Bulletin Title:	Bulletin 2020-02: Domestic Audits and COVID-19
Inquiries:	certification@aisc.org
To:	All US Domestic Participants (including Territories)

March 23, 2020 Update

AISC Certification has extended its travel and auditing suspension within the US and its territories until May 1, 2020, effective immediately. We will reevaluate the situation in response to CDC guidance and pass those updates on to you.

In this unprecedented time, we are considering alternative ways to conduct audits while travel restrictions are in place. Once a viable alternative is available, we will share the details with you.

Below are additional details for our participants:

Completed Audits: If your audit has already taken place, the findings will proceed through the Quality Management Company (QMC) CAR review process and the AISC Certification Review Group Determination as usual. AISC will send your final determination and associated documents to you as soon as possible; please bear with us through any delays as we adjust our internal processes and streamline remote coordination.

Suspended Audits: AISC will continue to update this bulletin regularly and send emails to all contacts associated with your certification profile. If you need to update your contacts, please complete a [Company Profile Form](#). It's important that this contact info be up-to-date so we can keep you posted as the situation evolves.

You may still continue to submit payments. However, if you have an economic hardship during this time, please contact us. AISC will no longer email certification payment reminders; those will resume once we begin on-site audits again or implement an



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alternative auditing method. Participants will not be charged a fee for audits suspended or rescheduled by AISC due to COVID-19.

Due to the fluid nature of our current situation, please wait to submit any Audit Rescheduling Requests until the AISC audit travel suspension for the U.S. has been withdrawn. We'll send a bulletin to let you know when audit travel has resumed.

AISC Certification will issue your facility or company a three-month extension if your audit is not rescheduled before your certificate expires. There is no need to contact us to request an extension; we will send the revised certificate approximately one month before it expires. We'll re-evaluate the situation at the end of those three months if it looks like you'll need another extension.

We appreciate your patience during this challenging situation and encourage you to visit [our website](#) for the latest updates. If you have any questions or concerns about this situation, please contact AISC Certification directly at either 312.670.7520 or certification@aisc.org.

We hope you, your family, and your employees stay safe in the weeks to come.