We hope you, your family, and your employees continue to stay safe in the weeks and months to come.

Daily changes due to COVID-19 and CDC Guidance have directly impacted AISC Certification’s ability to carry out in-person site audits.

In response, AISC will begin remote assessments on June 15, 2020, for initial applicants in North America and the U.S. territories. Currently, we are not offering remote assessments to initial applicants outside of North America.

A Temporary New Normal for You and AISC Certification

If you have completed an eligibility review and successfully completed your documentation audit, AISC will begin scheduling your remote assessments starting May 27, 2020. Those who expedited their application process will go first, followed by all others in the order that their Stage 1 Document Audits were completed.

Your Remote Assessment

- A remote assessment does not require a tour of the fabrication facility or erection jobsite.
- The auditor will use the video-conferencing platform Zoom. You can find user instructions and helpful resources on Zoom’s website and the AISC Remote Assessment site. The auditor will contact you about setting up the remote assessment dates and start time.
- The remote assessment plan will include the link to the Zoom meeting, which can be shared with everyone that you need to include in the assessment. It also includes a list
of documents and records that you must have available to share or transmit to the auditor during the assessment.

- The auditor will conduct your remote assessment over the course of two days.

**Your Certification Determination**

Upon successful completion of the remote assessment, you will be granted a conditional certification. You will not receive final certification or your certificate until after you’ve had an onsite, in-person audit.

**Conditional Certification**

- The remote assessment findings will follow the standard path of CARs review, QMC review, AISC review, and Certification Review Group (CRG) determination.
- The CRG will determine your conditional certification based on the documentation audit and remote assessment findings.
- If approved, you will receive a letter from AISC confirming your conditional certification status.
- You will be listed on the AISC Certification website with your conditional status noted.
- Electronic and paper copies of the AISC Certificate will not be issued for conditional certification.

**Final Certification**

- Once travel is allowed by AISC, your in-person site audit will be scheduled and conducted.
- The in-person audit findings will follow the standard path of CARs review, QMC review, AISC review, and CRG determination.
- The CRG will determine your final certification based on the in-person audit findings along with the results of the remote assessment.
- If approved, you will receive an AISC Certificate and your status on the AISC website will change from Conditional to Certified. If denied, you will be removed from the AISC listing of certified companies.

**More Information:**

- Please see our FAQ section and other resources at our Remote Assessment site.
- Currently, we are not offering remote assessments to initial applicants outside of North America. We are working on a solution for this, and we will have more information for you at the end of June 2020.

If you have any questions, please contact AISC Certification directly at certification@aisc.org or 312.670.7520.