



CERTIFICATION PROGRAMS

Certification Bulletin:	2020-09
Issue Date:	November 19, 2020
Effective Date:	January 1, 2021
Amends:	<i>Supplemental Requirements for Structural Steel Erectors (CSE): SE 1.3 and Certification Bulletin 2017-04</i>
Bulletin Title:	Bulletin 2020-09: Erector Certification – Indemnity Agreement and Insurance Requirements
Inquiries:	certification@aisc.org
To:	All Erector Participants and Applicants

Certificate of Liability Insurance

AISC is continuing our transition to paperless documentation. Effective January 1, 2021, you must submit your Certificate of Liability Insurance in PDF format by email to certification@aisc.org. After January 1, certificates will no longer be accepted by mail.

Your certificate is required under Section SE 1.3 of the *Supplemental Requirements for Structural Steel Erectors*:

“Along with full payment of fees, Participants must annually submit a current Certificate of Liability Insurance naming the American Institute of Steel Construction LLC and Quality Management Company LLC as additional entities covered by the insurance, and they must submit a Reciprocal Indemnity Agreement every three years. A sample Certificate of Liability Insurance form and the Reciprocal Indemnity Agreement can be found on the Certified Erectors” web page at www.aisc.org/certification; click “Document Submittals” for the documents.”

Your Certificate of Liability Insurance submission must include the following:

- Insured business name and address must match AISC Certification records.
- The Certificate Holder box must read:

American Institute of Steel Construction (AISC)
130 E. Randolph St, Ste 2000, Chicago, IL., 60601



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Your Certificate of Liability Insurance must also comply with the following:

- Commercial General Liability expiration date must not expire before or on the date of your scheduled renewal audit.
- Your entire insurance packet is not required.
- [A sample of a completed Certificate of Liability Insurance](#) is included with this bulletin.

Reciprocal Indemnity Agreement

Previously, you were required to submit an updated agreement every three years, as noted in SE 1.3. Moving forward, you will only need to submit the Reciprocal Indemnity Agreement once. The agreement must be signed by an officer of the participant.

If your company has an ownership or address change, then you must submit an updated agreement. If AISC does not have a valid, signed document on file at least 30 days before your site audit, or your site audit may be canceled.

If you have any questions, please contact us at either certification@aisc.org or 312.670.7520.

