



Certification Bulletin 2017-04

Issue Date:	October 23, 2017
Effective Date:	Immediately
Supersedes:	This bulletin supersedes any previously issued agreements or requirements.
Bulletin Title:	Erector Certification – Indemnity Agreement and Insurance Requirements
Inquiries:	certification@aisc.org
To:	Erector Program Applicants and Participants

Beginning January 1, 2018, AISC will require current participants and applicants to have an executed Reciprocal Indemnity Agreement and a Certificate of Liability Insurance on file with AISC before a site audit is conducted. Below are the modified rule RU2 and the new regulation RG18 from the *Certification Program Requirements for Erectors of Structural Steel*:

The previous RU2 reads: “An approved application, full payment of fees, documentation audit and site audit are mandatory. Participants must submit a current Certificate of Liability Insurance naming the American Institute of Steel Construction, LLC and Quality Management Company, LLC as additional entities covered by the insurance and Waiver of Indemnity Agreement annually.”

The updated RU2 reads: “Along with full payment of fees, Participants must annually submit a current Certificate of Liability Insurance naming the American Institute of Steel Construction, LLC and Quality Management Company, LLC as additional entities covered by the insurance, and they must submit an executed Reciprocal Indemnity Agreement every three years.”

New RG18 states: “All applicants of this Program must submit an application, eligibility requirements, payment and all documents required by the *Prerequisites Submittal Requirements for the Erector Certification Program*.”

Actions before 2018:

- Current Participants must submit an executed Reciprocal Indemnity Agreement and Certificate of Liability Insurance no later than **December 15, 2017**.



- All new Applicants must submit an executed Reciprocal Indemnity Agreement and Certificate of Liability Insurance with the application package as required by the *Prerequisites Submittal Requirements for Erector Certification Program*.
- Please send all documents to either certification@aisc.org or AISC at 130 E. Randolph, Suite 2000, Chicago, IL 60601-6204.

Actions after 2018:

- Annually, participants must submit a Certificate of Liability Insurance showing active coverage before the site audit is conducted. If AISC does not have the document on file **at least 30 days** before the site audit, the participant is at risk for having their site audit canceled.
- Every three years, AISC will request a new Reciprocal Indemnity Agreement. The Reciprocal Indemnity Agreement must be signed by an officer of the participant. If a participant has an ownership or address change, it is the participant's responsibility to notify AISC of the change and then execute an updated Reciprocal Indemnity Agreement. If AISC does not have the document on file **at least 30 days** before the site audit, the participant is at risk for having their site audit canceled.

Feel free to contact AISC Certification at certification@aisc.org or 312.670.7520 with any questions.