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Certification Bulletin:	2019-01
Issue Date:	March 1, 2019
Effective Date:	Immediately
Supersedes:	N/A
Bulletin Title:	Audit Confirmation & Project Listings Submittal for Erectors
Inquiries:	certification@aisc.org
To:	Erector Program Participants

This bulletin is to notify erector participants that, in an effort to streamline the certification process, it will no longer be necessary to formally acknowledge their receipt of the audit date notification email and submit project listings for the site audit.

We made this change because it was a non-value added step in the certification process. Until this change, participants were instructed to click a link in the body of the email which would confirm to AISC and the QMC auditor that the participant had received the audit date email — plus, submit project listings.

From this point on, the auditor will request project listings when they email the participant their audit plan (roughly 30-45 days before the audit date). Also, this change has no impact on the scheduling process or the actual date of the scheduled audit. The audit date notification email will still contain a link to the AISC Audit Date Change Request Form, if the participant needs to reschedule their site audit.

Please contact AISC Certification at certification@aisc.org or 312.670.7520 with any questions.