

# **Administration Requirements**

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#### Purpose

The Sustainability Partner Program exists to promote and continuously improve the sustainable performance of domestically-produced and fabricated structural steel. This guide describes the requirements of the Program and how it is administered. Its use is intended for those applying to, participating in, and/or learning about the Program.

## Scope

The Program addresses the industry that produces domestic fabricated structural steel, and it is independent from AISC Certification.

## Glossary

- Facility, a structural steel fabrication location with a unique physical address
- Program, the Sustainability Partner Program

#### Eligibility

Fabrication facilities in good standing with AISC membership may participate in the Program.

## **Fees**

No fees are required to participate in the Program.

#### **Application Process**

- Fabricators may apply online using their existing membership login credentials. Applicants must identify the specific facility applying to the Program. If a fabricator has multiple facilities, each facility may apply separately. The application includes three steps:
  - 1. Complete a set of online, AISC-managed, sustainability education modules and pass an assessment
  - Submit a year's worth of environmental data, such as electricity and consumable usage, including its associated structural steel tonnage. Tonnage data will be kept strictly confidential
  - 3. Create a sustainability policy and goal
- Once an application is started, the applicant must complete and submit it within 60 days. At the
  end of 60 days, the application is marked incomplete. The applicant will be notified and may start
  over to re-apply.

## **Approval**

Upon successful admission into the Program, a fabricator will be qualified to:

- Use "AISC Sustainability Partner" badge and designation in their marketing materials
- Be listed on the AISC website as a program participant
- Begin saving money and reducing their footprint

### Renewal

Participants must annually renew their status in the Program, and AISC will notify participants when the renewal time begins. Steps include:

- Submit a year's worth of environmental data, such as electricity and consumable usage
- Complete a set of online, AISC-managed, sustainability education modules and pass an assessment. This step only applies to education modules that are new since the last time the participant applied or renewed.

Renewal steps must be completed within 60 days of the first renewal notice.

#### Removal

If a participant fails to complete the renewal by the deadline, their status is marked removed. The applicant will be notified and may start over to re-apply.

The AISC Partner Program Team

Got Questions? Contact us at membership@aisc.org